

NINER UNIVERSITY ELEMENTARY VISITORS TO THE SCHOOL

Niner University Elementary (“NUE”) encourages community members and parents to be involved in and support the school and its educational programs.

I. Opportunities to Visit NUE

To encourage involvement, the following opportunities are provided to visit NUE:

1. Visitors are welcome to observe and learn about the educational programs at school subject to reasonable rules developed by the principal.
2. Visitors are invited to attend school events that are open to the public, such as athletic events, musical programs, and dramatic productions.

II. Requirements of Visitors to NUE

While NUE welcomes visitors, the paramount concern is to provide a safe and orderly learning environment in which disruptions to instructional time are kept to a minimum. The principal shall establish and enforce reasonable rules to address this concern.

1. All school visitors during the school day must report immediately to the administrative office at the school to request and receive permission to be in the school. The principal shall ensure that signs are posted in the school to notify visitors of this requirement.
2. School visitors are expected to comply with all school rules and NUE policies.
3. Persons who are subject to NUE policy, Registered Sex Offenders, must comply with the provisions of that policy.

III. Unauthorized, Disruptive, or Dangerous Visitors

If a NUE employee becomes aware that an individual is on school property without having received permission or that an individual is exhibiting unusual, threatening, or dangerous behavior, the employee must either direct the individual to the administrative office or notify the principal, designee, or school resource officer, depending on the circumstances.

If a NUE employee suspects that an individual is on school property in violation of NUE policy, Registered Sex Offenders, the employee must immediately notify the principal, designee, or school resource officer.

Students will be instructed to notify a NUE employee of any unusual or suspicious behavior by visitors. NUE employees shall inform the principal or designee immediately of a student's report of suspicious behavior on the part of a school visitor.

When an individual disrupts the educational environment, acts in a disorderly manner, damages school property, or violates NUE policy or the law, the principal or designee has authority to:

1. order the individual to leave school property;
2. notify law enforcement; or
3. take any other action deemed appropriate under the circumstances.

Failure to comply with a request to leave school grounds may result in the filing of trespass charges or other charges as appropriate against the offending individual.

The principal, in consultation with UNC Charlotte Police and Public Safety, may deny an individual permission to come onto school grounds or enter a school facility for up to one school year if the individual is guilty of disruptive or dangerous behavior on school grounds.

IV. Outside Service Providers

NUE may contract with outside service providers to provide certain services for the NUE building, students, or staff. Specific contractual requirements, including criminal background checks, will be included whenever outside service providers may come into contact with NUE students.

Minimizing disruption to the learning environment and ensuring the confidentiality of all student information are priorities of NUE. Therefore, other outside service providers, including those hired by a parent or other non-NUE official, will not be permitted inside the NUE building or to interact with NUE students during the school day.

History:

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Authority: Chancellor

Responsible Office: Academic Affairs